

Authourity Matrix

Dept. General Management

PROCEDURE	Procurements and Project Management
UPDATED	22/02/2014

STEP	DESCRIPTION	General Director	Finance & HR Manager	Projects Manager	Electrical Dept Manager	Diesel PP Manager
1	Information Gathering	R	A/I	R/C		
2	Supplier Contact	A	R	C	I	I
3	Background Review	I	C	A/R	R	R
4	Making The Offer	A/R	A/R	A/R	C	C
5	Negotiations	A	R	C	I	I
6	Fullfillment of Works	I	I	A/C	R	R
7	Fullfillment of Payments	I	R	C		
8	Renewal	A/R	A/C	A/R	C	C

Dept. Electrical Dept.

PROCEDURE	Project Management
UPDATED	22/02/2014

STEP	DESCRIPTION	Projects Manager	Electrical Dept Manager	Test&Comm Chief Eng.	Maintenance Chief Eng	Test&Comm Team	Maintenance Team
1	Project Initiation	A/R	R	C	C	I	I
2	Project Planning	A	R	C	C	I	I
3	Project Execution	I	C	A/R	A/R	R	R
4	Control and Validation	I	A/C	R	R	I	I
5	Closeout and Evaluation	I	R	C	C	C	C
6	Conclusion	I	A/R	C	C		

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Dept. Mechanical Dept.

PROCEDURE	Project Management/Diesel Operations
UPDATED	22/02/2014

STEP	DESCRIPTION	Projects Manager	Diesel PPs Dept. Manager	PPs Man. Assistant	PP Operation Chief Eng.	PP Operation Team 1	PP Operation Team 2
1	Project Initiation	A/R	R	I	C	I	I
2	Project Planning	A	A/R	I	R	I	I
3	Project Execution	I	A/C	C	A/R	R	R
4	Control and Validation	I	A/C	C	R	I	I
5	Closeout and Evaluation	I	A	I	R	C	C
6	Conclusion	I	A/R	R	C		

Dept. Diesel Power Plant Dept.

PROCEDURE	Project Management/Mechanical Works
UPDATED	22/02/2014

STEP	DESCRIPTION	Projects Manager	Diesel PPs Dept. Manager	PPs Man. Assistant	PP Mech.Work Chief Eng.	Erect&Comm.C hf.Eng	Maintenance Chief Eng.
1	Project Initiation	A/R	R	I	C	I	I
2	Project Planning	A	A/R	I	R	C	C
3	Project Execution	I	A/C	C	A	R	R
4	Control and Validation	I	A/C	C	A	R	R
5	Closeout and Evaluation	I	A	I	R	C	C
6	Conclusion	I	A/R	R	C		